

**COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
JAIL REVIEW COMMITTEE MEETING MINUTES**

Regular Meeting.....February 3, 2023; 10:00 a.m.

Location.....6900 Atmore Drive, Richmond, Virginia

Presiding.....The Honorable Charles Jett, Committee Vice Chairman

Present.....The Honorable Vernie Francis, Chairman, Board of Local and Regional Jails
Dr. Cleopatra Booker, Secretary, Board of Local and Regional Jails
Amanda Trent, Board of Local and Regional Jails
Ryan McCord, Executive Director, Board of Local and Regional Jails
Alison Lautz, Jail Death Investigator, Board of Local and Regional Jails
John Rock, Jail Death Investigator, Board of Local and Regional Jails
Tawana Ferguson, Regulatory Compliance Supervisor, Board of Local and Regional Jails
Ashley Gordon, Executive Secretary, Board of Local and Regional Jails
Colleen Maxwell, Policy Analyst, Board of Local and Regional Jails
Stacie Sessoms, Board Counsel, Office of the Attorney General

Upon determination of a quorum, Committee Vice Chairman Jett called the meeting to order.
For voting purposes, Chairman Francis and Dr. Booker served as committee members.

Approval of Minutes

The January 18, 2023 minutes were brought before the Committee for approval.

Upon a ***Motion*** by Chairman Francis with a second by Ms. Trent, the attending members voted unanimously to ***Approve*** the January 18, 2023 Jail Review Committee meeting minutes.

Public Comment

None

Presentation

None

Serious Incident Reports

Ms. Ferguson provided the Committee with an overview of serious incidents that occurred in facilities since the last meeting of the Jail Review Committee.

Motion to include non-Board members in closed session

The following was offered by Ms. Trent as a motion:

Pursuant to Virginia Code Section 2.2-3712(F) I *MOVE* that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:

Names of the individuals to be included:

**Ryan McCord
Alison Lautz
John Rock
Colleen Maxwell
Tawana Ferguson
Ashley Gordon
Stacie Sessoms**

Upon a ***Motion*** by Ms. Trent and a second by Chairman Francis, the attending members voted unanimously to ***Approve*** the above recommendations.

Closed Session

Ms. Trent offered the following in the form of a motion:

I *MOVE* that the Jail Review Committee begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Upon a ***Motion*** by Ms. Trent and a second by Chairman Francis, the attending members voted unanimously to ***Approve*** the above recommendations.

Reconvene Open Session

Upon the members' return to open session, Ms. Trent offered the following in the form of a motion:

I *MOVE* that the Jail Review Committee reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel. I *MOVE* that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the

public meeting requirements and identified in the closed session motion. If a Member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take role.

All members in attendance certified by Roll Call.

Actions

Ms. Trent as a motion offered the following:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee further finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:

Cases:
20-0020
21-0051
22-0033
22-0052
21-0070

Upon a ***Motion*** by Ms. Trent and a second by Dr. Booker, the attending members voted unanimously to ***Approve*** the above recommendations.

Ms. Trent as a motion offered the following:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that the investigation did reveal evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. However, the Jail Review Committee finds that the corrective actions taken by the jail appropriately addresses the substance of the violation such that no further measures are necessary. NOW THEREFORE, I MOVE that the following case be recommended to the Full Board for closure:

Case: 21-0011

Upon a ***Motion*** by Ms. Trent with a second by Dr. Booker, the attending members voted unanimously to ***Approve*** the above recommendations.

Recommendations for Changes to Board Standards

None based on cases reviewed in this meeting.

General Discussion

None

Other Comments

There being nothing further, the meeting was *Adjourned*.

DRAFT